

COMPLAINT FORM

KENDRIS CAPITAL LIMITED

For complaints concerning KENDRIS Capital Limited's activities as an alternative investment fund manager or an AIF under its management.

Version
September 2026

This form may be used to submit a complaint to KENDRIS CAPITAL LIMITED (the "Company"). Use of this form is encouraged but is not mandatory. A complaint submitted in another written format will also be accepted, provided it contains sufficient information to enable the Company to identify, assess and investigate the matter.

Complaints are received and handled by the Company free of charge.

How to submit this form**BY POST OR BY HAND**

KENDRIS CAPITAL LIMITED
50 Spyrou Kyprianou Avenue
Irida Tower 3, Floor 6
6057 Larnaca, Cyprus
Attention: Compliance Officer

BY EMAIL

funds@kendris.com

BY FAX

+357 24 631500

1. DETAILS OF THE COMPLAINANT**1.1 Name and status**

Last name / Legal entity name	
First name (if applicable)	
Registration number (if applicable)	
Legal Entity Identifier – LEI (if available)	

Capacity of the complainant

☐ Current investor	☐ Prospective investor
☐ Authorised representative	☐ Director / officer / authorised signatory
☐ Other – please specify: _____	

1.2 Address and contact details

Street, number and floor	
Postcode / City	
Country	
Telephone number	
Email address	
Preferred communication	☐ Email ☐ Post

2. ALTERNATIVE CONTACT DETAILS

Complete this section only if correspondence concerning the complaint should be sent to a person or address different from those stated in section 1.

Name of contact person	
Capacity	
Address	
Postcode / City / Country	
Telephone number	
Email address	

3. AUTHORISED REPRESENTATIVE

Complete this section where the complaint is submitted by a legal or authorised representative. A power of attorney, board resolution or other appropriate document evidencing the representative's authority should accompany this form.

Last name / Legal entity name	
First name (if applicable)	
Capacity / relationship to complainant	
Registration number (if applicable)	
Address	
Postcode / City / Country	
Telephone number	
Email address	

4. INVESTMENT OR FUND DETAILS

Please provide the information applicable to the complaint.

Name of the alternative investment fund	
Name of the sub-fund / compartment	
Investor / commitment / other reference	
Agreement / investment / transaction reference	
Date of investment or commitment	

5. INFORMATION ABOUT THE COMPLAINT

5.1 Subject matter

Please select the category or categories that most closely describe the complaint.

☐ Portfolio or investment management	☐ Valuation or net asset value
☐ Subscription, capital call, redemption or distribution	☐ Fees, costs or charges
☐ Information or disclosures provided to investors	☐ Sustainability-related or ESG disclosures or statements
☐ Exercise of investor rights	☐ Fair treatment of investors or conflicts of interest
☐ Administration or quality of service	☐ Other – please specify: _____

5.2 Description of the complaint

Please describe the complaint clearly, including each matter that you would like the Company to investigate.

5.3 Relevant dates

Date(s) of the relevant event(s)	
Date you became aware of the matter	
Date first raised with the Company	

5.4 Persons involved

Provide the name or position of any relevant Company employee, delegate, service provider or other person involved, if known.

5.5 Supporting facts and evidence

Identify any documents, correspondence or other evidence supporting the complaint.

5.6 Damage, loss or other detriment

Where relevant, describe any damage, financial loss or other detriment allegedly suffered.

Amount claimed, if any	€

5.7 Requested outcome

Describe the outcome or remedial action you would like the Company to consider.

5.8 Other relevant information

6. DOCUMENTS PROVIDED

Please indicate the documents accompanying the complaint, where applicable.

☐ Power of attorney / board resolution / evidence of authority	☐ Subscription or investment agreement
☐ Relevant fund or sub-fund documentation	☐ Correspondence relating to the complaint
☐ Capital call, transaction, valuation or investor statements	☐ Documents supporting the alleged damage or loss
☐ Other supporting evidence	

Other documents – please specify

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The Company may request additional information, clarification or evidence where reasonably necessary to investigate the complaint.

7. DECLARATION

I confirm that, to the best of my knowledge and belief, the information provided in this form and the accompanying documents is true, accurate and complete.

Place	
Date	
Name of complainant / representative	
Signature	

For complaints submitted electronically, the complainant's typed name may be accepted instead of a handwritten signature.

8. DATA PROTECTION

Personal data submitted in connection with a complaint will be processed by the Company for the purposes of receiving, assessing, investigating and responding to the complaint; maintaining appropriate complaint records; establishing, exercising or defending legal claims; and complying with applicable legal and regulatory obligations.

Further information concerning the processing of personal data and the exercise of data-protection rights is available in the Company's Privacy Notice on its website. Please review that notice before submitting this form.

Please provide only personal data necessary for investigating the complaint. Copies of identity documents should not be submitted unless specifically requested by the Company through an appropriate secure channel.

FOR OFFICIAL USE ONLY

Date received		Unique complaint reference	
Acknowledgement sent		Person responsible	
Target response date		Final response date	
Status	☐ Open ☐ Information requested ☐ Under investigation ☐ Resolved ☐ Closed		
Internal notes / action			